

**Department of Animal Sciences
Auburn University
Travel Expense Voucher Supplement**

Name:

Date(s) of Travel:

Purpose of Travel (detailed description of business conducted):

--

Transportation Summary (mode of transportation = personal automobile, commercial transportation, riding with another employee where no personal mileage is accrued).

Segment 1

Mode of transportation	
Departed location and time	
Arrived location and time	
Mileage for Segment 1	
Travel with	

Segment 2

Mode of transportation	
Departed location and time	
Arrived location and time	
Mileage for Segment 2	
Travel with	

Segment 3

Mode of transportation	
Departed location and time	
Arrived location and time	
Mileage for Segment 3	
Travel with	

Segment 4

Mode of transportation	
Departed location and time	
Arrived location and time	
Mileage for Segment 4	
Travel with	

Total personal automobile miles traveled:

Attach travel calendar for trips when no agenda is available.

Add additional segments, as needed, to complete trip.

**Department of Animal Sciences
Auburn University
Travel Expense Voucher Supplement**

Segment

Mode of transportation	
Departed location and time	
Arrived location and time	
Mileage for Segment 1	
Travel with	

Segment

Mode of transportation	
Departed location and time	
Arrived location and time	
Mileage for Segment 2	
Travel with	

Segment

Mode of transportation	
Departed location and time	
Arrived location and time	
Mileage for Segment 3	
Travel with	

Segment

Mode of transportation	
Departed location and time	
Arrived location and time	
Mileage for Segment 4	
Travel with	

Segment

Mode of transportation	
Departed location and time	
Arrived location and time	
Mileage for Segment 4	
Travel with	

Segment

Mode of transportation	
Departed location and time	
Arrived location and time	
Mileage for Segment 4	
Travel with	